

## Service Hour Reporting

### Set Up:

1. Go to [www.nwgabsa.org](http://www.nwgabsa.org)
2. Click – journey to excellence – (14 down on the left)
3. Click – service hour website log in
  1. or <https://servicehours.scouting.org/UI/Security/Login.aspx>
4. Click – new users click here -
5. Read and click – I agree-
6. Fill in the required fields. Unit number must be entered in digit form. ex. Pack 81 must be entered 3081, Troop 81 is 1081, Crew 81 is 2081, a 3 digit unit has no zeros – pack 742 is 3742 . Unit number and unit I.D are available from Heather Mangel ravenstorm84@att.net or Angie at the office. Proceed through all set up screens.

### Reporting:

1. Go to [www.nwgabsa.org](http://www.nwgabsa.org)
2. Click – journey to excellence – (14 down on the left)
3. Click – service hour website log in
  1. or <https://servicehours.scouting.org/UI/Security/Login.aspx>
4. Log in.
5. From this page you can view previously recorded projects, report a service project, or report an eagle scout project.
6. Click report a service project option. - click here -
7. Click one of the 30 options that best describes your project.
8. Screen is almost identical to the paper service hour form. Fill out all fields. Click – submit report -
9. Click – OK – in pop up.
10. Congratulations – you can now print a certificate, enter another project, return to home, or log out.

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Welcome Heather Mangel  
Pack: 3081  
Council Name: Northwest Georgia Council  
[Your last Service Project was recorded on April 26, 2015.](#)

[Home](#) | [Change Profile](#) | [Change Password](#) | [Log Off](#) | [Help](#)

### Other

To report information about a project, fill out the following information and press the Submit Report button.

Date of service project	<input type="text"/>
Number of youth members participating in the project	<input type="text"/>
Number of youth who are not members participating in the project	<input type="text"/>
Number of adult leaders participating in the project	<input type="text"/>
Number of other adults participating in the project	<input type="text"/>
Total unit hours - including members and non members (example: 10 people worked 2 hours = 20 total unit hours)	<input type="text"/>

Which of the following organizations did you partner with on the project?

Hold down the Ctrl key to select multiple entries.

- Messengers of Peace
- BSAdopt-a-School
- US Military Families
- Order of the Arrow Lodge

Briefly tell us about your project (Do not use special characters in text)

Characters available: 2000

[April 28, 2015](#)

Click on the category below that best describes the type of service project in which your unit participated. Use 'Other Services' for any service project that does not fall into any of the listed categories.

### Messengers of Peace

- [Personal Dimension](#)
- [Community Dimension](#)
- [Environmental Dimension](#)

### Healthy Living

- [Blood Drive](#)
- [Fun Run / Walk / Hike / Cycle](#)
- [Bike Safety Event](#)
- [Child Fingerprinting](#)
- [Health Fair / Fitness Expo](#)
- [CPR Training](#)
- [Tree Planting](#)
- [Litter Cleanup / Beautification](#)

### BSAdopt-a-School

- [Other](#)
- [Bike Safety Event](#)
- [Child Fingerprinting](#)

### Shelter

- [Home Building](#)
- [Home Repair / Maintenance](#)
- [Personal Care Collection](#)
- [Blanket Collection](#)
- [School Supply Collection](#)
- [Book / Magazine Drive](#)

### US Military Families

- [Blue Star Families](#)
- [Other](#)

### Other Services

- [Disaster Relief](#)
- [Conservation](#)
- [Military Support](#)
- [National Park Service Resource Stewardship](#)
- [Other](#)

### Food

- [Food Collection](#)
- [Meal Delivery](#)
- [Serving Food](#)

[Return Home](#)